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| ***DEPARTMENT NAME* – ENROLLMENT AND STUDENT SERVICES – 2023-2024 ANNUAL REPORT TEMPLATE** |
| **OVERVIEW** |
| **Department Mission**:  |
| **Annual Reflections** (*accomplishments, challenges, circumstances, trends, etc.*):  |
| **PERFORMANCE** |
| **Department Goals** *(long-term)*: | **Goal Assessment Measures**: | **Annual Assessment Outcomes** *(this year)*: |
| 1. | 1A-1. | 1A-1. |
| 1B-1. | 1B-1. |
| 2. | 2A-1. | 2A-1. |
| 2B-1. | 2B-1. |
| 3. | 3A-1. | 3A-1. |
| 3B-1. | 3B-1. |
| 4. | 4A-1. | 4A-1. |
| 4B-1. | 4B-1. |
| 5. | 5A-1. | 5A-1. |
| 5B-1. | 5B-1. |

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| **DEVELOPMENT** |
| **Department Strategic Priorities** *(for next year)*: | **Supporting Evidence** (*CAS* *action items, assessment results, or other evidence*)**:** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| **Collaborations** (*new and/or expanded dept-level relationships*): |
| **Access/Diversity/Equity/Inclusion***Efforts to implement ESS ADEI Action Plan:** How has your department learned about and engaged with the ESS ADEI Action Plan?
* How is your department implementing Shared Equity Leadership practices?
* Which department goal(s) included above support ADEI efforts?

*Additional ADEI efforts (excluding professional development, which should be included in the next section of this report):* |
| **Professional Development** (*new and/or noteworthy dept-level work*):* Overall professional development:
* Professional development related to access, diversity, equity, and inclusion:
 |
| **OTHER** |
| **Other Details** (*not included elsewhere in this report*): |
| **Report Submitted by:** *[Department Leader Name]* | **Report Submitted on:** *[Date]* |