**Western Washington University**

**Services and Activities Fee Committee**
**Meeting Minutes**

**Friday, January 27, 2023; 1:00-2:00 pm**

**Microsoft Teams**

**Present:** Michael Sledge, Eric Alexander, Tulea Enochs, Montana Reese, Brandon Denny, Allison Mazurek, Jannah Hinthorne, Lyd Haindfield, Brandon Locke, Janelle Grant, Sam Farmer, Sargun Handa, Daniela Rodriguez, Steven Card, Steve Brummel, Adam Leonard, Vanessa Blackburn, Rebecca McLean, Meagan McGinnis, Raquel Vigil, Tim Fitzpatrick, Ichi Kwon, Nicki Purnell (recorder).

**Absent:** Lyd Haindfield, Jannah Hinthorne

**Agenda Items:** 1) Committee Member Re-Introductions 2) Master Copy of Orientation Materials Review 3) Last Year’s Proposal

Michael Sledge called the meeting to order at 1:02 PM.

**Committee Member Re-Introductions:**

Michael started round of re-introductions for folks who missed last session.

**Master Copy of Orientation Materials Review:**

Intent of WA Law is for students to vote on matters of public institution services and activities fees.

All information is open and accessible via the S & A website for public knowledge. Website will be updated periodically.

RCW applies to all state higher education institutions.

Board of Trustees is granted authority through the state.

Required to post meeting timelines and meetings to the website.

Whenever policy is changed at a public institution, all members of the public can give opinion.

Members of this committee are welcome to attend Board of Trustees meeting – typically held on the Friday before Finals Week.

Steve Card shared that the committee makeup on the Board of Trustees form needs to be updated. Dining Services no longer has representation within the S & A Fee Committee and the demographic representation for Athletics and Housing has changed.

Voting members are students.

**Last Year’s Proposal:**

Change proportion of voting members of the group. DRAC stays at 2, AS stays at 2, Athletics goes from 1-2, Campus Recreation stays at 1, ADEI will add it’s first representative, RHA will add it’s first representative.

There historically has been a non-voting faculty member, but it has been difficult to get faculty involved.

Sargun Handa asked if the breakdown of the committee representation was defined by number of budgets that went to a particular department. Michael confirmed that it was.

Montana Reese shared a bit about why it’s integral to have RHA representation on the committee.

Michael added we will need to add a student committee chair to conduct our votes. Next week students will be asked for their nominations.

Review of Open Public Meeting Handout: quorum is essential. Nicki Purnell will make sure things are updated online. Actions must occur within the meeting and must be on the record. Only logistics can be discussed in email, not actions.

Sargun will give presentation on Parley Pro next week.

Agenda items for next week will also include vote on chairperson and discussion with Linda Beckman and Eric Alexander about what an S & A fee is.

Today’s meeting was the second meeting of the year and adjourned at 1:48 PM.